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MEMORANDUM FOR: DIRECTOR OF CENTRAL INTELLIGENCE

SUBJECT: Effect of a Manpower Reduction and Adequacy
of Current Manpower Authorization in Light
of Requirements

1. This memorandum is responsive to a request to the Heads of Executive Departments from the Chairman of the House Committee on Post Office and Civil Service relating to the conservation of manpower and a 10% reduction in the number of civilian employees of all departments.

2. The ceiling and on-duty strength as of 31 October 1955 for staff employees in the DD/P area is as follows:

Ceiling
On Duty

25X9A2

25X9A2 The difference between the above figures represents vacancies which are localized for the most part in the [REDACTED] for special projects and in 25X9A2 the [REDACTED] which is just now being brought up to total authorized strength. Since the difference in ceiling and on-duty strengths amounts to positions authorized by DCI on 18 August 1955 as special items over and above the on-duty at that time, it is necessary to figure any consideration 25X9A2 for reduction as 10% of [REDACTED]. This is also necessary for comparability with question three in discussing requirements beyond our present ceiling. No additional authority exists for staff agents outside the above ceiling authority.

3. The Inspector General's ad hoc committee has proposed three questions, which are answered below:

a. First Question:

What procedures would DD/P follow if a 10% reduction from manpower on duty 31 October 1955 was required, and describe the manner of arriving at such a reduction, including proposed time table?